

Timeline & Process for Constitution Review & Re-registration of WBC as an Incorporated Society

	Process	Due Date
1	Align new Incorporated Societies Act requirements with existing WBC Constitution	31 st October 2024
2	Prepare initial draft constitution document for WBC Committee feedback	19 th November 2024
3	Deadline for WBC Committee feedback on initial draft constitution document	14 th January 2025
4	Incorporate WBC Committee feedback and circulate draft constitution V2 to WBC Committee for approval to proceed to specialist review	21 st January 2025
5	Submit agreed draft constitution V2 for a legal opinion to ensure it meets new legislative requirements	4 th February 2025
6	Incorporate any changes (if any) arising from legal advice and circulate draft constitution V3 to WBC Committee for approval to proceed to seek feedback from membership	21 st February 2025
7	Load draft constitution V3 to WBC website for review and advise all members that the draft constitution V3 is available, with feedback encouraged	7 th March 2025
8	Review feedback from members and incorporate changes (if any) in final Draft Constitution document	17 th April 2025
9	Submit agreed final draft constitution for a legal position on presenting to the membership for adoption	2 nd May 2025
10	Make final draft constitution available for members to review and understand	16 th May 2025
11	Present the final draft constitution to the 2025 AGM for formal adoption as WBC's new rules and obtain agreement to register Waikanae Boating Club Inc. with those rules under the Incorporated Societies Act 2022	1 st June 2025
12	Register the club and the confirmed new constitution as Waikanae Boating Club Inc on the Incorporated Societies Register	30 th June 2025